



**LAW AND TECHNOLOGY SERIES:
ELECTRONIC COURTROOM PRESENTATION WORKSHOP**

**ADMINISTRATIVE OFFICE OF THE U.S. COURTS
DEFENDER SERVICES OFFICE TRAINING DIVISION**

**Hilton Minneapolis Hotel
1001 Marquette Avenue South
Minneapolis, Minnesota 55403-2440
JULY 21-23, 2022**

Draft Agenda

Thursday, July 21, 2022

7:30 – 8:30 a.m. Registration & Continental Breakfast – Marquette Ballroom – IV & V, 2nd Level

8:30 – 8:45 a.m. Welcoming Remarks – Marquette Ballroom – IV & V, 2nd Level
Katherian Roe, Federal Public Defender, Federal Defender's Office for the District of Minnesota, Minneapolis, MN
Michael Oppenheimer, Attorney Advisor, Defender Services Office, Training Division, Washington, DC

8:45 – 9:45 a.m. PLENARY SESSION: The Power of Electronic Courtroom Technology – Marquette Ballroom – IV & V, 2nd Level
Michael Oppenheimer, Attorney Advisor, Defender Services Office, Training Division, Washington, DC
Stephen Marley, Attorney Advisor, Defender Services Office, Training Division, Washington, DC

Most of us have seen computer-based presentation systems in the courtroom that were used to display evidence such as documents, photographs, graphics, transcripts, or video. This session will demonstrate the compelling power of trial presentation software in a federal criminal trial. The session will also present an overview of the

techniques that the participants will learn during the course of the workshop.

9:45 – 10:00 a.m. Break

10:00 –11:00 a.m. WORKSHOP SESSION: Computer Software Download and Case Material Preparation – 2nd Floor - Workshop room and group assignments will be posted at the registration desk.

Carl Adams, National Litigation Support Paralegal, Defender Services Office, Training Division, Des Moines, IA

Manny Atwal, First Assistant Federal Public Defender, Office of the Federal Public Defender, District of Minnesota, Minneapolis, MN

Sean Broderick, National Litigation Support Administrator, Defender Services Office, Training Division, Oakland, CA

John Ellis, Jr., Attorney, Law Office of John C. Ellis, Jr., San Diego, CA

Andrea George, Executive Director, Federal Defenders of Eastern Washington, Spokane, WA

Stephen Marley, Attorney Advisor, Defender Services Office, Training Division, Washington, DC

Jennifer McCann, Computer Systems Administrator, Federal Defenders of Eastern Washington, Spokane, WA

Candis Mitchell, First Assistant Federal Public Defender, Office of the Federal Public Defender for the Northern District of California, San Francisco, CA

Marcus Morales, Computer Systems Administrator, Office of the Federal Public Defender, Southern District of Texas, Houston, TX

Michael Oppenheimer, Attorney Advisor, Defender Services Office, Training Division, Washington, DC

Sara Peloquin, Attorney, Federal Defenders of San Diego, Inc., San Diego, CA

Elisabeth Pollock, Assistant Federal Public Defender, Office of the Federal Public Defender, Central District of Illinois, Urbana, IL

Alex Roberts, National Litigation Support Paralegal, Defender Services Office, Training Division, Oakland, CA

Ron Small, First Assistant Federal Public Defender, Office of the Federal Public Defender, Middle District of Tennessee, Nashville, TN

Erin Taylor, Assistant Federal Public Defender, Office of the Federal Public Defender, Western District of North Carolina, Charlotte, NC

Jesse Wallis, Chief of Information Technology, Office of the Federal Public Defender, Central District of California, Los Angeles, CA

Joe Wanzala, National Litigation Support Paralegal, Defender Services Office, Training Division, Oakland, CA

Participants will break into small groups and be provided guidance to ensure that TrialDirector and PowerPoint are properly loaded onto a laptop, and brainstorm the mock case materials for use throughout the remainder of the program.

11:00 – 12:00 p.m. WORKSHOP SESSION: Hands-on TrialDirector Training for the Courtroom

Workshop room and group assignments will be posed at the registration desk

Participants will use their computers to do hands-on structured exercises using TrialDirector. These exercises will involve presentation of imaged documents, isolation of visual evidence (such as using the call-out function, zoom in on a portion of a document and mark-up or highlight portions of a document), side-by-side comparison of two documents, and playing video. Participants will create a new case and add new documents to the case, create workbooks and save screenshots for use later in the case.

12:00 – 1:15 p.m. Lunch

1:15 – 2:30 p.m. WORKSHOP SESSION: Hands-on TrialDirector Training for the Courtroom (continued)

2:30 – 2:45 p.m. Break

2:45 – 3:45 p.m. WORKSHOP SESSION: Hands-on TrialDirector Training for the Courtroom (continued)

3:45 – 4:00 p.m. Break

4:00 – 5:00 p.m. PLENARY SESSION: Best Practices for Authentication and Admissibility of Digital Evidence – Marquette Ballroom – IV & V, 2nd Level

John C. Ellis, Jr., Attorney, Law Office of John C. Ellis, Jr., San Diego, CA

Andrea George, Executive Director, Federal Defenders of Eastern Washington, Spokane, WA

Digital evidence is routinely offered at trial - from social media, photographs, emails, spreadsheets, evidence from websites, body cam and web cam videos, to business documents, almost all information now is in digital form. This session will discuss best practices for getting digital evidence authenticated and admitted, including a focus on two new amendments to the Federal Rules of Evidence – Rules 902(13) and

(14), that were intended to make it easier to authenticate electronic evidence for use in court.

5:00 p.m. Adjourn for the Day

Friday, July 23, 2022

7:30 – 8:30 a.m. Registration & Continental Breakfast – Marquette Ballroom – IV & V, 2nd Level

8:30 – 12:00 p.m. WORKSHOP SESSION: Cross and Direct Examination
Participants will conduct cross and direct examinations of witnesses from the Tucker Jones case. During the session, each participant will have the opportunity to play two roles. The first role is that of an attorney conducting a witness examination with the assistance of a computer operator. The attorney will direct the computer operator on how to manipulate the case materials in TrialDirector to accompany the witness examination. The second role is that of the computer operator of the TrialDirector program. The computer operator will operate the TrialDirector program during another participant's exam. After getting feedback from the group, attendees will redo a portion of the examination (time permitting).

12:00 – 1:15 p.m. Lunch

1:15 – 2:15 p.m. PLENARY SESSION: Visual Persuasion: Swaying Juries and Judges Employing PowerPoint – Marquette Ballroom – IV & V, 2nd Level

Sean Broderick, National Litigation Support Administrator, Defender Services Office, Training Division, Oakland, CA
Sara Peloquin, Attorney, Federal Defenders of San Diego, Inc., San Diego, CA

This session will cover the effective use of PowerPoint as a persuasive tool in the courtroom. Participants will see creative uses of PowerPoint for hearings, direct examination, opening statements and closing arguments. A discussion of why attorneys should use PowerPoint and other audio/video tools, what they should avoid, and how to prepare their presentations to make them more effective will be demonstrated through relevant case examples.

2:15 – 2:30 p.m. Break

2:30 – 5:00 p.m. WORKSHOP SESSION: Creating PowerPoint Slide Shows for the Courtroom

Participants will create a PowerPoint slide show, practicing how to design slides, using text, graphics, clipart, and animation that will be part of a slide show for a mock courtroom presentation.

5:00 p.m. Adjourn for Day

Saturday, July 23, 2022

7:30 – 8:30 a.m. Registration & Continental Breakfast – Marquette Ballroom – IV & V, 2nd Level

8:30 – 11:00 a.m. WORKSHOP SESSION: Opening Statement and Closing Argument

Participants will finish and present to the rest of the group their opening statement or closing argument for their own case, which includes a PowerPoint slide show.

11:00 – 11:15 a.m. Break

11:15 – 12:15 p.m. PLENARY SESSION: Demonstrations of the Use of Courtroom Technology from Each Small Group – Marquette Ballroom – IV & V, 2nd Level

A participant from each small group will demonstrate a segment of her/his cross or direct examination, opening statement or closing argument using presentation software as a tool to persuade.

12:15 p.m. Closing Remarks/Adjournment – Marquette Ballroom – IV & V, 2nd Level

Michael Oppenheimer, Attorney Advisor, Defender Services Office, Training Division, Washington, DC